



**ST. JOHN XXIII**  
PARISH

**Parish Pastoral Council Meeting Notes**

**Date:** November 12, 2024

**Pastors:** Fr. Jean Philippe Lokpo, Fr. Jose Manuel Ortiz

**PPC Members:** Rob Sullivan, Tom Lenz, Cat Wolfe, Pat Trafton, Krista Gilva, Cliff Barber, Charles Loiseau, Shelley Benson, Alex Lule-Rivera

**Absent:** Pablo Sanchez, Sara Delva, Jim Burke, Matt Brands

**Via Zoom:**

Topic	Notes/Summary
Welcome, Opening Prayer	Meeting started at 7:05pm  Shelley led us in a prayer
Review of Agenda	<ul style="list-style-type: none"> <li>• Shelley walked us through the agenda and the October meeting minutes were approved.</li> <li>• The guests who were going to address the PPC in this meeting decided they no longer needed to come to the meeting and are working with the PPP Unity team to address their concerns.</li> </ul>
Pastor's Update	<ul style="list-style-type: none"> <li>• Generation to Generation Campaign: we will be in wave 4 starting in July 2026, the preparation phase will begin in April 2026. We will be able to earmark any funds coming back to the Parish to a specific project.</li> <li>• Listening Sessions with the Latino community – Tom and Shelley are working to put something together with the community leaders, the date has not yet been set but may have to be early in 2025 due to the holidays. Results will be reported back to the PPC. The Hispanic community makes up about 46% of the Parish.</li> <li>• Parish Profile – a way to acknowledge long time parishioners will be led by Sara Burson who will write a monthly article with more info on the website on a special page. She is putting together a team to manage. They are working on criteria for the profiles and have a few subjects in mind to get them started.</li> <li>• Fr would like to put together a retreat for the PPC &amp; PFC – something that is more spiritual vs. working, will look for a date &amp; time, possibly in Lent.</li> <li>• In order to ensure the whole PPC doesn't turn over, Fr. requested that the PPC think about succession planning for when the 3 year terms for current members are up.</li> </ul>

	<ul style="list-style-type: none"> <li>• Fr will be in California 11/18-21 for meetings with the Comboni Missionaries</li> <li>• October count – Tom shared the data and walked the PPC through the documents. We are down year over year from last year about 10%. Suggestion was made to look at the Faith Direct to Push Pay transfer numbers to help us with some insights as well as trends in the Archdiocese for comparison. Tom will follow up.</li> </ul>
<p>Steering Team Meeting Reports</p>	<ul style="list-style-type: none"> <li>• Youth Engagement – Pat: <ul style="list-style-type: none"> <li>○ Team meets bi-weekly via Zoom.</li> <li>○ Developed 3 priorities: <ul style="list-style-type: none"> <li>▪ Integrated youth faith formation: Strengthen parish’s (financial and human resource) commitment to youth by forming adult mentors as effective youth ministers.</li> <li>▪ Define a vision for youth formation: Clear and organized facilitation of programming guided by a consistent vision of faith formation defined by belonging.</li> <li>▪ Create an environment for youth to become leaders/peer ministers whereby they are active in building a sustainable faith community: A sense of belonging: a faith community where young people belong to the parish, and the parish belongs to them; an environment where young people have and feel the right to be in the space of the parish.</li> </ul> </li> </ul> </li> <li>• Catechetical Advisory Board (CAB) – Rob: <ul style="list-style-type: none"> <li>○ The Religious Education program is in full swing, the current focus of the CAB is to provide support, guidance and strategies around communication</li> <li>○ They are also working on some advance planning for future years and doing some research by looking at what other parishes are doing and exploring options so how they can get more parents involved.</li> </ul> </li> <li>• Parish Unity – Sara (Shelley provided update): The team is conducting interviews with inside &amp; outside contacts who have been through mergers, Dr Maloney and others to get a feel for what unity means for segments of the parish.</li> <li>• Discipleship and Evangelization - Cliff: <ul style="list-style-type: none"> <li>○ Getting the whole group together has been a challenge, so there is a smaller core group and they are looking to recruit a few more people.</li> <li>○ They read Divine Renovation, which is helping to develop a cohesive understanding of Evangelization.</li> <li>○ Helping people feel known and heard as a first step to the work.</li> <li>○ They are putting together a proposal around how people can pair up and pray for the other or for a group who prays for intercessions submitted by mass attendees.</li> </ul> </li> <li>• Liturgical Life – Jim: They are working on proposals around: <ul style="list-style-type: none"> <li>○ Creating and providing a number of different liturgies to meet the needs of the community</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Working with homilists and lay speakers to create homilies which are inspiring for the assembly</li> <li>○ Promote formation within the parish about the liturgy and liturgical ministers</li> <li>● Faith Formation for Adults – Matt (submitted via email, read by Shelley) <ul style="list-style-type: none"> <li>○ The group seems to have a variety of backgrounds to bring to the table and still manage to get along well. They seem to be on the same page about where they envision Faith Formation for St John XXIII. Erika Castro and Alex Tolish have joined on as members since our last PPC meeting as well.</li> <li>○ This seems to be a challenge of the 'unknown unknowns' where they are trying to take inventory of what is currently happening in the parish and what is working.</li> <li>○ They have reached out to Cynthia Judge to get her perspective from the Archdiocese's Pastoral Council and got a few good leads on parishes to look at as examples of where we should go and will begin digging into them.</li> </ul> </li> <li>● Stewardship - Krista: <ul style="list-style-type: none"> <li>○ Meets weekly</li> <li>○ They at the point where they are looking for people to be sounding boards for their ideas.</li> <li>○ They have done a lot of research with nearby parishes and are considering 5 different strategies to present</li> <li>○ They are struggling with some of the potential overlap with other PPP groups (CAB, Unity, etc.)</li> <li>○ While putting together their plan they are considering: the school/parish relationship; stewardship campaigns; parish registration; trends in giving; as well as time &amp; talent</li> </ul> </li> </ul>
Other Business	<ul style="list-style-type: none"> <li>● PPP Next steps: <ul style="list-style-type: none"> <li>○ Workshop III - November 16, 9:30a - 11:30 <ul style="list-style-type: none"> <li>▪ Hospitality: Pablo, Pat, Tom</li> <li>▪ Will be grouping Steering Teams together to share and discuss overlap</li> </ul> </li> <li>○ Workshop IV will be Wed, Jan 15 from 7-9p</li> <li>○ PPP Listening Sessions: will be in Jan/early Feb and will give an opportunity for the parish to provide feedback on the plans</li> <li>○ PPP Retreat - Saturday, March 15, 2025: more spiritual vs. working, and will be led by Fr. Mark Scolese. A room has been reserved at Mallinckrodt Center in Wilmette.</li> </ul> </li> <li>● More frequent communication from the PPC – we keep getting feedback that people don't know what we are doing, so we need to overcommunicate and develop a cadence because sometimes things are easy for the day-to-day parishioners to miss. <ul style="list-style-type: none"> <li>○ PPC Meeting minutes are now live on the website</li> <li>○ Suggestions were made for bi-weekly articles or to look for unique but easy to implement ways to spread information/ideas such as utilizing social media handles,</li> </ul> </li> <li>● December 10 PPC Meeting – will be a short meeting and holiday party @ Cat's house</li> </ul>
Closing Prayer & Adjourn	Tom led us in a closing prayer Meeting adjourned at 8:44pm

