



**ST. JOHN XXIII**  
PARISH

## Parish Pastoral Council Meeting Notes

**Date:** January 15, 2025

**Pastors:** Fr. Jean Philippe Lokpo, Fr. Jose Manuel Ortiz

**PPC Members:** Tom Lenz, Cat Wolfe, Pat Trafton, Krista Gilva, Shelley Benson, Sara Delva, Charles Loiseau, Rob Sullivan (late), Cliff Barber

**Absent:** Alex Lule-Rivera, Pablo Sanchez

**Via Zoom:** Jim Burke, Matt Brands,

Topic	Notes/Summary
Welcome, Opening Prayer	<p>Meeting started at 7:02pm</p> <p>Fr. Jose led us in a prayer</p>
Review of Agenda	<ul style="list-style-type: none"> <li>• Shelley reflected on 2024 and all that was accomplished then walked us through the agenda.</li> <li>• Fr JP reflected on the Jubilee Year of Hope and spoke about how he will be exploring how that can be manifested in the Parish this year. He spoke about the PPC and PFC being the Vision Keepers of the plan for the Parish and we should encourage the Parishioners to move forward with hope, faith, joy and optimism.</li> <li>• The December meeting minutes were approved.</li> </ul>
Special Guest/Facility Review	<p>Mary Doucette from the Parish Finance Council (PFC) discussed plans to review and optimize the use of parish facilities. The PFC is putting together a team who will work to better understand what our assets are, how they are currently utilized and what we are missing.</p> <ul style="list-style-type: none"> <li>• The plan will be to poll all the constituents (ministry groups, staff, etc.) and then develop some recommendations. Once we have the data from the poll, the Archdiocese will assist in developing the recommendations.</li> <li>• With the capital campaign coming up, it would be helpful to have some long-range planning already done to better inform the plan.</li> <li>• The PFC has approached the B&amp;G, School, staff, Hispanic Community for participation. Krista has already agreed to be on the team.</li> <li>• The team's goal is not to explore how to close anything, only to make sure we are using our assets efficiently and economically.</li> <li>• Goal is to have the process complete in early 2026.</li> </ul>

	<ul style="list-style-type: none"> <li>• Krista will report back to the PPC in April with and update on the project plan.</li> </ul>
<p>Pastor's Updates</p>	<ul style="list-style-type: none"> <li>• Music Director – 14 candidates have applied. A team led by John Schuchert conducted 1<sup>st</sup> round interviews then qualified candidates move onto the second round which is an audition with the choir. From there a finalist will be determined and an offer will be made. 2 auditions have been scheduled for the upcoming weeks.</li> <li>• Latino Community listening sessions: There is a core team working on a listening session with the Latino ministry leaders – about 35-40 people – which will likely happen in March.</li> <li>• Immigration – there is a lot of fear in the community about what might happen with the new administration. Fr JP is going to meet with the Parishioners who are involved with immigration ministries to discuss how we can support our community. He has received some direction from the Arch and school Superintendent's office. about how to manage different situations if they occur at the Parish and/or the school.</li> <li>• Fr Halstead is stepping down from saying masses due to his health issues. There is a tribute in the works. Sara Burson met with him to write a tribute for the website with a condensed version for the bulletin. Fr Halstead has stated that he doesn't want anything in way of a gift, but the team is working on building a video for him and will present it to him with a photo at the mass on 2/8. There will not be a reception.</li> <li>• We have a parishioner celebrating their 100<sup>th</sup> birthday this month. Fr and Barbara Scoricelli are working on putting together a visit to her at her nursing home.</li> <li>• Catholic Schools Week is coming soon and will be opening at St Nicks and closing at St Mary. This week, Dr. Maloney will be sharing a plan for the school and some parents will share what to expect during the week. Lawn signs will be available for parishioners to take home.</li> <li>• Pablo is resigning from the PPC – Fr will look for another member of the Latino community to step in.</li> </ul>
<p>Parish Pastoral Plan Workshop IV</p>	<ul style="list-style-type: none"> <li>• Tom shared the agenda for the meeting, goals and outcomes</li> <li>• The timeline for the PPP implementation has been revised to give the teams more time to work on their plans: <ul style="list-style-type: none"> <li>○ Feb 8: Workshop Number 5</li> <li>○ Early March: Latino Feedback Conversations</li> <li>○ March 15: Steering Team Retreat</li> <li>○ March 26: St. Mary's Listening Session</li> <li>○ March 27 St. Nick's Listening Session</li> <li>○ March 26-April 6: Survey Available</li> <li>○ May 10: Workshop Number 6 (Final)</li> </ul> </li> <li>• PPC liaisons reports and updates: <ul style="list-style-type: none"> <li>○ The Discipleship team is going to participate in Queen of the Apostles Alpha's program this spring to learn the program. They are also working on ideas around belonging and would like to present those to launch around Lent. (Cliff)</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Liturgical Life is working on either a video or a handout describing the distinctive liturgies available at the Parish. These materials could be used as part of a welcome kit for visitors/parishioners. They are also examining the formation of liturgical ministers and how we learn about each other across the worship sites. (Jim)</li> <li>○ Faith Formation – they are fine tuning their plan based on feedback, more to come.</li> <li>• A suggestion was made to share some sort of update with the parish, a bulletin article coupled with a spoken update after the announcements was discussed. Cliff shared some ideas about how to present to the Parish in a way that sparks some excitement and engagement. Tom will follow up.</li> </ul>
Looking Ahead in 2025	<ul style="list-style-type: none"> <li>• March 15 leadership retreat at Mallinckrodt Community Center in Wilmette</li> <li>• Parish Mission in the fall – might be a nice idea, the PPC will keep it in mind for future discussion</li> <li>• Oktoberfiesta Block Party planning has begun as the city permit is due at the end of January. Party will either be 9/20 or 9/27.</li> <li>• Winter Parish Party – Will be on 2/15. Coffee Cake Sundays will be the next two weekends and will push tickets and sign up parties. As part of the Paddle Raise, we will explain the usage of the funds raised by the party. We have some great Live Auction items lined up.</li> <li>• Catholic Schools Week – There will be lawn signs available for parishioners to take and display at their homes.</li> </ul>
Adjourn	<p>Meeting adjourned at 8:59p</p> <p>Jim let us in a closing prayer.</p>