



Parish Pastoral Council Meeting Notes

Date: January 13, 2025

Pastors: Fr. Jean Philippe Lokpo. Fr. Jose Manuel Ortiz

PPC Members: Shelly Benson, Cat Wolfe, Rob Sullivan, Pat Trafton, Krista Gilva, Sara Delva, Tom Lenz, Jim Burke, Charles Loiseau. Tim Schmitt, Carolina Perez Renteria, Matt Brands,

Absent: Alex Lule-Rivera, Fr Dawit Wubishet Teklewold, Elia Vergil

Topic	Notes/Summary
Welcome, Opening Prayer	Meeting started at 7:01pm and Carolina led us in a prayer
Review of Agenda/ Approve minutes	<ul style="list-style-type: none"> The December meeting minutes were approved. Shelley reviewed the agenda
Winter Parish Party Update	<ul style="list-style-type: none"> Sara Sullins gave a brief update on preparations for the WPP Party will be 2/14 at Misericordia with the theme: "Come Warm Your Heart" Same format as in years past – buffet dinner, dancing, live auction, paddle raise, open bar with wine, beer and tequila. Catering costs rose by 70% due to the previous caterer closing. All the quotes from new caterers were in the same price range or higher, the pricing increase is even after some heavy negotiating. Considering the increased costs, the ticket price has been raised to \$75 (from \$60) and the team will make a big push for sponsors to help make up the remaining difference.
Pastor's Update	<ul style="list-style-type: none"> Capital Campaign: <ul style="list-style-type: none"> On 1/29 Fr JP, along with some PFC members, will meet with the archdiocese team who will be working with us on the campaign. Our target is around \$1.3M – Fr. is confirming the final amount. A percentage will remain with the parish based on how close we are to the goal. The facilities team is working on recommendations for projects to be associated with the campaign. Fr. is looking for PPC members to be on the Capital team. He will also ask for a few people from the Buildings and Grounds committee to be on the team as well. The facilities team is hosting a series of meetings and listening sessions in the next few weeks to gather the final pieces of info before pulling together all the data and coming up with recommendations.

	<ul style="list-style-type: none"> • The Green team is working with the University of Wisconsin on a green audit to see how we can improve our energy efficiency across both campuses. Could be considered for the campaign as well. • St Mary Church tower update: <ul style="list-style-type: none"> ○ The architecture firm has shared the results of the work they did in the fall. ○ The B&G team is reviewing and pulling together a move forward plan. ○ The funds remaining from the St Mary capital campaign do not cover all the work, the firm has prioritized the recommended work based on greatest need.
PPC Priority Reports	<ul style="list-style-type: none"> • Adult Faith Formation (Matt) – <ul style="list-style-type: none"> ○ They are hitting their stride: working on some panels and other projects. Their survey helped the team a lot by giving them some direction. ○ Challenges: They underestimated how much effort it takes to meet their goals. They feel like they didn't have enough help. However, some members made good connections on the mission trip which has resulted in more participants. They are also actively connecting with other ministries to work on co-sponsoring events/activities • Parish Unity (Sara/Tim) <ul style="list-style-type: none"> ○ Work has been focused on conversations and gathering info, they are working on a 10-minute history of each legacy parish to educate across the two legacy communities. Still working on how to deliver these histories but are looking to have this completed in the spring/summer. ○ Challenges: engagement; they don't have tangible goals ○ To explore: Are there ways we can leverage the existing events to further their work (WPP, St Nick's Fest, etc.)? • Liturgical Life (Jim): <ul style="list-style-type: none"> ○ They chose two goals: <ul style="list-style-type: none"> ▪ Look at each mass at the parish; interview parishioners who attend those services to uncover what is distinct about those masses; share the findings with the community. The survey is complete and the team is pulling together the findings to share. ▪ Parish wide Ministers Day on June 27th, hosted by a rep from the Archdiocese who is bilingual. They are pulling together the list of Liturgical Ministers (we have around 300). Their goal is to get 150 in attendance, and the hope is to repeat this and offer it to the whole community ○ Challenges: When they ask about liturgy, they get so much feedback it's hard to parse through it. ○ To explore: they would like to come up with a way to gain feedback after each liturgical season to look for improvements • Stewardship (Charles/Krista): <ul style="list-style-type: none"> ○ The team was happy with the outcome of phase one of the stewardship campaign.

	<ul style="list-style-type: none"> ○ Challenge: They are still looking for someone to run the Time and Talent campaign scheduled for the spring. ○ To Explore: Is there a way to focus the volunteering, i.e. could the drive be specific to a particular need? Is there a way to volunteer which doesn't involve meetings? Maybe a day of volunteering that is more active? We need to be better with direct asks. Can the other PPP teams support each other more? How do we bring the school in? ● Discipleship & Evangelization (Carolina): <ul style="list-style-type: none"> ○ The Alpha pilot starts 1/14 with a group of 20 parishioners (English and Spanish). ○ They are looking for more young families to participate when they get to the parish wide version and are reaching out to Karie for support. ○ They are hoping for 100 people for the fall and would welcome help with recruitment. Cliff is facilitating the program. ● Catechetical Advisory Board (Rob): <ul style="list-style-type: none"> ○ Two goals – improving Religious Ed year over year and what is the long-term plan for RE at the parish. ○ They put together a Comms group which is doing good work and there are Catechists assistants this year to support the volunteers so they can focus on the classroom. ○ Challenges: They are struggling with engagement and have not made much progress on a long-term plan ● Youth Engagement (Pat): <ul style="list-style-type: none"> ○ Team has had a lot of good ideas and goals but lost several members, which has been challenging. They feel like they can't move forward without the Youth Director. ○ They are making progress with getting the youth more involved in the liturgy.
Discipleship Maker Index (DMI)	<ul style="list-style-type: none"> ● Tom shared that the survey will be administered in the Parish during Lent. The last time we took the survey was in 2023 so it will be a good measure of our progress. ● There will be another attendance count in March as well. Both will provide us with some good data.
Lenten Leadership Retreat	<ul style="list-style-type: none"> ● Saturday, March 21st ● Mallincrodt Community Center in Wilmette ● Fr Dan Hartnett will be the leader ● Invitees: PPC, PFC, PPP Chairs, possibly other team leaders: B&G leaders, Latino Advisory Leaders
PPC Nominations/ Communications	<ul style="list-style-type: none"> ● Communication Strategy – Shelley walked us through the schedule for recruitment for new PPC members. She and Rico have worked out a plan for housing the nomination form on the PPC page on the website. ● Ongoing PPC Comms, to be in the bulletin 4 times per year. 2026 schedule: March (Tim), June (Krista), Sept (Pat), Dec (Rob)
Other Updates	<ul style="list-style-type: none"> ● Coalition for Spiritual and Public Life membership discussion: <ul style="list-style-type: none"> ○ The group is specifically Catholic/Christian in their approach. They were the org who organized the procession to Broadview

	<p>and the push to allow for communion to be brought into the center.</p> <ul style="list-style-type: none"> ○ All the major Catholic universities in the area are members. ○ We would have to pay dues (roughly \$1,500/year via a second collection) and have a rep to act as a liaison for our Parish. ○ Parishioner Peter Jones is on the Board. The Peace & Justice and Somos Uno teams are supportive of us joining. ○ The PPC voted to move forward with joining. ● Oktoberfiesta date confirmed for September 26th ● PJ23 School yard signs – Catholic Schools week is 1/25-2/1, the school is working to increase enrollment and would ideally want to gain at least 50 new students. Rob brought yard signs for anyone who wants to put them out.
Adjourn	Charles led us in a closing prayer. Meeting adjourned at 9:07p